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## **FRESNO COUNTY ZOO AUTHORITY MEETING**

Wednesday, March 22, 2006

9:00 AM

Fresno County Employees' Retirement Association

1111 H Street, Fresno, CA 93721

(559) 457-0681

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### **ACTION SUMMARY MINUTES**

1. a. Call to Order by Chair Brina Harwood  
**CHAIR BRINA HARWOOD CALLED THE MEETING TO ORDER; MEMBERS RALPH WATERHOUSE AND ALAN AUTRY WERE ABSENT**
- b. Excuse absence of Member Ralph Waterhouse, who is attending a conference in Los Angeles today  
**EXCUSED ABSENCE OF MEMBER RALPH WATERHOUSE – TOSTE/LYLES (WATERHOUSE AND AUTRY ABSENT)**
2. Review and approve minutes from February 22, 2006, meeting  
**APPROVED AS PRESENTED – GRAY/TOSTE (WATERHOUSE AND AUTRY ABSENT)**
3. Receive Fresno's Chaffee Zoo Corporation (FCZC) monthly financial report and profit and loss statement  
**NO ACTION TAKEN, FRESNO CHAFFEE ZOO CORPORATION FINANCIAL REPORTS WERE NOT AVAILABLE**
4. Receive presentation on proposal to adopt the County policy for reimbursement of per diem, travel and ethics training  
**RECEIVED AND APPROVED AS RECOMMENDED – TOSTE/STRATFORD (WATERHOUSE AND AUTRY ABSENT)**

5. a. Receive and discuss staff presentation of year-to-date Zoo Authority Board spending and full year forecast against 2005-06 budget  
**RECEIVED AND DISCUSSED**  
  
b. Direct staff on how to prioritize and document proposed expenses for 2006-07 budget, to be presented to your Board for consideration on April 2006  
**DIRECTED STAFF TO KEEP SURPLUS FUNDS IN CONTINGENCY BUDGET, AND TO KEEP TRAVEL, EDUCATION AND STAFF HOURS AT CURRENT OR HIGHER AMOUNTS RATHER THAN POSSIBLY HAVE TO INCREASE DURING YEAR – CONSENSUS (WATERHOUSE AND AUTRY ABSENT)**
6. Receive second draft of annual report and provide direction to staff for content revisions  
**RECEIVED AND DIRECTED STAFF TO ADD FRESNO COUNTY ZOO CORPORATION 26-PAGE FINANCIAL FROM DECEMBER 2005 AS AN APPENDIX TO ANNUAL REPORT, CORRECT TYPOGRAPHICAL ERRORS AND ADD PAGE NUMBERING PRIOR TO FINAL PRINTING; FURTHER DIRECTED STAFF TO PLACE THE 26-PAGE REPORT ON THE ZOO AUTHORITY WEBSITE – GRAY/TOSTE (WATERHOUSE AND AUTRY ABSENT)**
7. Approve reimbursement for \$8,392.00 for County staff time and invoices for \$84.74 for services in February 2006  
**APPROVED AS RECOMMENDED –LYLES/TOSTE (WATERHOUSE AND AUTRY ABSENT)**
8. Receive Administrator's Report  
**RECEIVED**
9. Receive Treasurer's Report  
**RECEIVED**
10. Receive Counsel's Report  
**RECEIVED**
11. Confirm next meeting for April 26, 2006 at 9 AM in the FCERA Boardroom  
**APPROVED AS RECOMMENDED – GRAY/STRATFORD (WATERHOUSE AND AUTRY ABSENT)**
12. Board Member Comments  
**HELD**
13. Public Comments  
**HELD**
14. Adjournment  
**ADJOURNED**