



FRESNO COUNTY ZOO AUTHORITY MEETING

9:00 am, Wednesday, November 28, 2012

Fresno County Employees' Retirement Association

1111 H Street, Fresno, CA 93721

(559) 457-0681

ACTION SUMMARY MINUTES

1. Call to Order by Vice Chairman Ralph Waterhouse

VICE CHAIRMAN RALPH WATERHOUSE CALLED THE MEETING TO ORDER AT 9:06 AM. A QUORUM OF MEMBERS JOHN GRAY, GERALD LYLES, KENT STRATFORD, PAUL TOSTE AND RALPH WATERHOUSE WERE PRESENT. MEMBERS PAUL CLARK AND ASHLEY SWEARINGEN WERE ABSENT.

2. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Time will be made available for comments from the public for each item on the Agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

HELD - ATTORNEY RICHARD HARRIMAN AND CITIZEN JOANN LEROUX ADDRESSED THE BOARD. MAYOR SWEARINGEN ARRIVED DURING ITEM 2.

3. Receive presentation of Zoo Authority annual audit from Thomas Young, Partner with Brown Armstrong Accountancy Corporation.

RECEIVED - THOMAS YOUNG FROM BROWN ARMSTRONG ACCOUNTANCY CORPORATION PRESENTED THEIR FINDINGS TO THE BOARD. AN UNQUALIFIED OPINION WAS ISSUED. ACCOUNTANT ERIC GONZALEZ WAS ALSO PRESENT.

4. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of Consent Calendar.

- A. Review and approve minutes of September 26, 2012
- B. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$17,839.14 for September and October 2012
- C. Receive Treasurer's Reports for September and the Quarter ended September 30, 2012, and October 2012

APPROVED - PT/GL – 6 AYES, 0 OPPOSED, PC ABSENT

- 5. Receive Fresno Chaffee Zoo Director's report

RECEIVED - DIRECTOR SCOTT BARTON REPORTED ON AN EXTRAORDINARY YEAR SO FAR. AN ALL-TIME ATTENDANCE RECORD IN 2011 OF 512,000 VISITORS HAS BEEN BROKEN. CURRENTLY THE ATTENDANCE COUNT IS AT 535,000 VISITORS, OR A 12-15% INCREASE. REVENUE IS OVER BUDGET ESTIMATES AND PROJECT COSTS ARE UNDER BUDGET. REGARDING THE NATIONAL PARKS SERVICE COMMISSION; MR. BARTON REPORTED THAT THEY HAVE BEEN MEETING WITH THE ZOO CORPORATION AND EXCHANGING INFORMATION SINCE THE SPRING OF 2012. GROUND BREAKING FOR THE AFRICA EXHIBIT, WHICH IS TENTATIVELY SCHEDULED FOR LATE SPRING TO EARLY SUMMER 2013, COULD BE DELAYED FOR UP TO ONE YEAR IN ORDER TO RESOLVE THE ISSUES WITH THE STATE PARKS DEPARTMENT. MEMBER SWEARINGEN INFORMED THE DIRECTOR THAT IN THIS MATTER, THE ZOO CORPORATION HAD THE CITY'S FULL SUPPORT.

MS. LEROUX AND MR. HARRIMAN ALSO ADDRESSED THE BOARD.

- 6. Receive Fresno Chaffee Zoo Finance Director's report

RECEIVED – FRESNO CHAFFEE ZOO DIRECTOR SCOTT BARTON PRESENTED THE FINANCIAL REPORTS ON BEHALF OF FINANCE DIRECTOR BRIAN GOLDMAN. PERSONNEL AND OPERATING EXPENSES ARE UNDER BUDGET, REVENUES ARE 11% AHEAD OF BUDGET, AND SELF-GENERATED REVENUE FIGURES ARE WELL AHEAD OF LAST YEAR.

- 7. Approve request to roll over Measure Z Capital funds totaling \$500,000 from 2010 for continued renovations to the Reptile House, including construction for the Cobra exhibit, Asian enclosures, upgrades to chamber lighting and related electrical work, and upgrades to the service area.

DIRECTOR SCOTT BARTON PRESENTED.

APPROVED - AS/GL – VOTE 6 AYES, 0 OPPOSED, PC ABSENT.

- 8. Approve request for 2012 Measure Z Capital funds totaling \$211,000 for the design and engineering of the utility infrastructure upgrades, including a Storm Drainage System, Network Infrastructure, Photovoltaic Power System, High Voltage Power Feed, Potable and Irrigation Water System, and a Sanitary Sewer System.

DIRECTOR SCOTT BARTON PRESENTED THE REQUEST.

APPROVED - AS/JG – VOTE- 6 AYES, 0 OPPOSED, PC ABSENT.

MEMBERS DISCUSSED THE PROJECTS AND COST SHARING OF THE STORM WATER PROJECT WITH THE CITY OF FRESNO.

MS. LE ROUX AND MR. HARRIMAN ALSO ADDRESSED THE BOARD.

9. Review and approve second draft of Zoo Authority Annual Report for Fiscal Year 2011-12

**COORDINATOR CATHY CROSBY PRESENTED THE DRAFT REPORT.
APPROVED – PT/JG – VOTE 6 AYES, 0 OPPOSED; PC ABSENT.**

10. Receive staff reports

a. Treasurer's report on total cost of Sea Lion Cove exhibit

RECEIVED - TREASURER JEFFERY BLANKS PRESENTED A BREAKDOWN ON THE TOTAL COSTS TO DATE ASSOCIATED WITH THE SEA LION COVE EXHIBIT.

MS. LE ROUX, MR. HARRIMAN, AND CHAFFEE ZOO DOCENT JACK TOLLIDAY ALSO ADDRESSED THE BOARD.

---FROM THIS POINT ON, TECHNICAL PROBLEMS---
---ENDED RECORDING OF THE MEETING.---

11. Meeting calendar for 2013

a. Approve 2013 calendar of reserved meeting dates

APPROVED - JG/PT – VOTE 6 AYES, 0 OPPOSED; PC ABSENT

b. Discuss and approve setting fixed meeting dates for 2013

APPROVED - PT/JG – VOTE 6 AYES, 0 OPPOSED; PC ABSENT

c. Set next meeting date Reserved meeting dates include:

Wednesday, December 26, 2012

Wednesday, January 30, 2013

Wednesday, February 27, 2013

Wednesday, March 27, 2013

APPROVED HOLDING THE NEXT REGULAR MEETING WEDNESDAY JANUARY 30, 2013.

PT/JG, VOTE 6 AYES, 0 OPPOSED, PC ABSENT.

12. Chair's comments

RECEIVED - CHAIR DIRECTED STAFF TO REPORT AT THE NEXT MEETING ON OTHER BOARDS' LIMITS ON TIME ALLOWED FOR COMMENTS FROM THE PUBLIC, AND TO PREPARE AN AGENDA ITEM FOR THE ADOPTION OF GUIDELINES FOR SAME.

13. Board Member comments

RECEIVED

14. Adjournment

THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, VICE CHAIRMAN RALPH WATERHOUSE ADJOURNED THE MEETING.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2220 Tulare Street, 6th Floor, Fresno, 93721, during regular business hours.

For further information, please contact Catherine Crosby, Zoo Authority Coordinator, at 600-4305, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org.

Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.