



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, August 29, 2018

Fresno County Employees' Retirement Association
7772 N. Palm Ave.
Fresno, CA 93711
(559) 457-0681

1. Call to Order

CHAIRMAN MICHELLE ROMAN CALLED THE MEETING TO ORDER AT 9:04 AM. A QUORUM WAS PRESENT, INCLUDING THE CHAIRMAN AND MEMBERS LEE BRAND, GERALD LYLES, KENT STRATFORD, PAUL TOSTE AND RALPH WATERHOUSE. MEMBER PETER HERZOG WAS ABSENT.

00:00:10

2. Adopt Agenda

MEMBER LYLES MOVED TO ADOPT THE AGENDA. SECONDED BY MEMBER TOSTE, THE MOTION PASSED UNANIMOUSLY. MEMBER HERZOG WAS ABSENT.

00:00:43

3. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

HELD; NONE RECEIVED.

00:01:02

4. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.

MEMBER WATERHOUSE MOVED FOR APPROVAL OF THE CONSENT CALENDAR. SECONDED BY MEMBER TOSTE, THE MOTION PASSED UNANIMOUSLY. MEMBER HERZOG WAS ABSENT.

- a. Review and approve minutes of May 30, 2018
- b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$25,073.68 for May, June, and July 2018
- c. Receive Treasurer's Reports for May, June, the Quarter ended June 30, 2018, and July 2018

00:01:56

5. Receive Fresno's Chaffee Zoo Corporation 2017 Annual Audit from Moore Grider & Company **RECEIVED; DENISE HURST OF MOORE GRIDER & COMPANY PRESENTED THE AUDIT THAT EXPRESSED AN UNMODIFIED OPINION.**

00:05:39

6. Receive Fresno Chaffee Zoo Director's report
RECEIVED; DIRECTOR SCOTT BARTON REPORTED:

- **THE ZOO HAD HOSTED 115 MEMBERS OF THE AZA FELID TAXON ADVISORY GROUP IN JULY**
- **NEW TV COMMERCIALS FOR SUMMER AND FALL**
- **ATTENDANCE IS ON PAR WITH LAST YEAR, BUT SLIGHTLY BEHIND BUDGET NUMBERS;**
- **RECORD HEAT IN JULY, BUT WILDERNESS FALLS IS HELPING**
- **PROJECTS UNDER CONSTRUCTION:**
 - **WARTHOG EXHIBIT EXPECTED TO BE COMPLETED IN DECEMBER**
 - **NEW SOUTH CORRIDOR UTILITIES INFRASTRUCTURE PROJECT EXPECTED TO BEGIN ON SEPTEMBER 17 AND COMPLETED IN THREE MONTHS.**
- **PROJECTS IN DESIGN:**
 - **ANIMAL AMBASSADOR BUILDING WILL BE LOCATED NEAR THE CHEETAH EXHIBIT**
 - **ZOOPLEX BUILDING FOR ANIMAL FOOD PREPARATION AND STORAGE, AND STAFF OFFICES, BREAK AND LOCKER ROOMS**
 - **A 270 SPACE PARKING LOT OWNED BY THE ZOOCORP SOUTH OF BELMONT THAT WILL BE USED FOR OVERFLOW ON BUSY DAYS OR FOR STAFF PARKING, AND A PEDESTRIAN CROSSING PLANNED TO BE COMPLETED BY FEBRUARY.**

IN RESPONSE TO MEMBER LYLES' QUESTION REGARDING LOCATING THE LOT IF ENTERING THE PARK FROM OLIVE AVENUE, HE SAID THEY PLAN TO HAVE VERY GOOD DIRECTIONAL SIGNAGE. HE ALSO MENTIONED A POSSIBLE FUTURE LOT, WITH A SHUTTLE FROM NEARBY PROPERTY CURRENTLY USED BY HIGH SPEED RAIL.

IN RESPONSE TO MEMBER TOSTE'S QUESTION REGARDING CHARGING FOR PARKING, HE SAID THERE COULD A MODEST FEE TO COVER COSTS IF THERE WAS TO BE SECURITY STAFF, AND THAT IT IS NOT A MEASURE Z PROJECT.

- **FUNDS WILL BE REQUESTED FOR A CONSERVATION BUILDING FOR THE ZOO TO PROVIDE PARTICIPATION IN LOCAL CONSERVATION ISSUES.**
- **KINGDOMS OF ASIA IS MOVING INTO CONSTRUCTION DESIGN PHASE. IT IS A LARGE PROJECT FOR SEVERAL CURRENT AND NEW SPECIES IN THE EXISTING ASIA AREA AND INTO HALF OF THE OLD GIRAFFE YARD. CONSTRUCTION MAY BEGIN MID-SUMMER 2019.**
- **PARKING HUB OF 260-280 SPACES IN THE FORMER CITY MAINTENANCE YARD IS IN DESIGN. THE ZOO IS PARTNERING WITH THE CITY ON COST. THE ZOO RECEIVES NO REVENUE FROM ROEDING PARKING.**
- **MODERNIZATION OF THE ENTRANCE WITH THE ADDITION OF AN ADMINISTRATIVE OFFICE**
- **AFRICAN RIVER PROJECT WITH HIPPOS AND NILE CROCODILES**

MR. BARTON SAID HE WOULD PROVIDE UPDATES ON PROJECT SCHEDULES AND COSTS. HE ALSO MENTIONED THE SEPTEMBER 14 SAFARI NIGHT ZOO FUNDRAISER AND A NEW ZOO TRAVEL PROGRAM WITH A PLANNED SAFARI TO TANZANIA IN FEBRUARY.

00:18:40

7. Receive Fresno's Chaffee Zoo Corporation Financial report for April, May and June 2018
RECEIVED; ZOO CHIEF FINANCIAL OFFICER RICK TREATCH REPORTED THAT JUNE REVENUE WAS 6.6% AHEAD OF BUDGET, LED BY GIFT SHOP, MEMBERSHIPS AND SPECIAL EVENTS. JULY ATTENDANCE WAS LOW DUE TO TRIPLE DIGIT HEAT ALL MONTH AND POOR AIR QUALITY FROM FOREST FIRES.

00:32:10

8. Approve Fresno's Chaffee Zoo Corporation request for disbursement of funds in the amount of \$30,701.96 for design of the Warthog Exhibit
MR. TREATCH PRESENTED THE REQUEST. IN RESPONSE TO MEMBER TOSTE'S QUESTION ON THE DELAY IN REQUESTING REIMBURSEMENT, HE REVIEWED THE HISTORY OF THE PROJECT, THE ORIGINAL DESIGN BUDGET, PROJECT REVISIONS, AND CONSTRUCTION BIDS THAT DID NOT MEET EXPECTATIONS. MEMBER BRAND MOVED FOR APPROVAL. SECONDED BY MEMBER WATERHOUSE, THE MOTION PASSED UNANIMOUSLY. MEMBER HERZOG WAS ABSENT.

00:27:30

9. Review the recommended amendments to 2014 Fresno County Zoo Authority Conflict of Interest Code and Disclosure Categories, and approve, or provide direction to staff to return with revised draft Conflict of Interest Code for adoption at next scheduled meeting
BOARD COORDINATOR CATHY CROSBY PRESENTED THE ITEM. MEMBER TOSTE ASKED IF, AS A CONDITION OF PROVIDING FUNDING TO FRESNO'S CHAFFEE ZOO CORPORATION (ZOOCORP), THIS BOARD IS REQUIRED TO HAVE THE SAME LEVEL OF DISCLOSURE AS THE ZOOCORP. COUNSEL LINDSAY BEAVERS RESPONDED THAT THE ZOOCORP WAS ALSO UPDATING THEIR CODE. THE CHAIRMAN CONFIRMED THAT ALL BOARDS ARE PARTICIPATING IN THIS UPDATE, AND APPROVAL INDICATES WE ARE ALSO FOLLOWING THE LAW. MEMBER LYLES EXPRESSED CONCERN WITH INCLUDING THE WORDS "OF THE TYPE" IN DISCLOSURE CATEGORY 3, AND STATED THAT WHILE IT APPLIED TO HIS BUSINESS; IT DOES NOT PROVIDE ANY TYPE TO THE ZOO. MS. BEAVERS SAID THE WORDS COULD BE TAKEN OUT. WITH NO FURTHER DISCUSSION, THE CHAIRMAN CALLED FOR A MOTION TO APPROVE THE CODE WITH THAT CHANGE. THE MOTION WAS MADE BY MEMBER WATERHOUSE. SECONDED BY MEMBER TOSTE, THE MOTION PASSED UNANIMOUSLY. MEMBER HERZOG WAS ABSENT. THE CHAIRMAN THANKED STAFF FOR THEIR EFFORTS.

00:39:23

10. Receive first draft of 2017-18 Annual Report and provide direction to staff
MS. CROSBY PRESENTED THE ITEM, HIGHLIGHTING SOME OF THE CREATIVE CHANGES TO THE REPORT'S PRESENTATION OF DATA BY GRAPHIC ARTIST GINA BARR, WHO'S WORK WAS PRAISED BY THE CHAIRMAN. UPDATES AND CORRECTIONS WILL BE ADDED TO THE FINAL DRAFT TO BE PRESENTED IN NOVEMBER WITH THE ANNUAL AUDIT.

00:42:32

11. Receive staff reports

MS. CROSBY ASKED FOR THE BOARD'S DIRECTION REGARDING THE DISPOSITION OF THE BOARD'S 9-YEAR OLD LAPTOP. THE CHAIRMAN RECOMMENDED KEEPING IT FOR POSSIBLE USE BY STAFF FOR PRESENTATIONS.

MS. CROSBY ALSO MENTIONED HER ANTICIPATED MARCH 2019 RETIREMENT, AND INTRODUCED HER SUCCESSOR, YUSSEL ZALAPA. THE CHAIRMAN THANKED MS. CROSBY FOR HER YEARS OF SERVICE.

00:46:44

12. Approve next meeting date Dates include:

Wednesday, September 26, 2018

Wednesday, October 31, 2018

Wednesday, November 28, 2018

MR. BARTON REQUESTED THAT THE BOARD MEET IN SEPTEMBER AND NOVEMBER. MS. CROSBY STATED THAT THE ONLY UPCOMING AUTHORITY BUSINESS WAS TO RECEIVE THE AUDIT AND APPROVE THE ANNUAL REPORT IN NOVEMBER.

A MOTION TO CANCEL THE OCTOBER 31 DATE WAS MADE BY MEMBER LYLES. SECONDED BY MEMBER TOSTE, THE MOTION WAS UNANIMOUS. MEMBER HERZOG WAS ABSENT.

00:49:15

13. Chair's comments

CHAIRMAN ROMAN THANKED MEMBERS FOR THEIR TIME.

00:49:25

14. Board Member comments

HELD; NONE RECEIVED.

00:49:37

15. Adjourn

THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, THE CHAIRMAN ADJOURNED THE MEETING AT 10:53 AM.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2220 Tulare Street, 8th Floor, Fresno, 93721, during regular business hours.

For further information, please contact Catherine Crosby, Zoo Authority Coordinator, at 600-4305, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.