



FRESNO COUNTY ZOO AUTHORITY

ACTION SUMMARY MINUTES

9:00 AM, Wednesday, February 27, 2019

**Fresno County Employees' Retirement Association
7772 N. Palm Ave.
Fresno, CA 93711
(559) 457-0681**

1. Call to Order

CHAIRMAN ROMAN CALLED THE MEETING TO ORDER AT 9:10 AM. A QUORUM WAS PRESENT, INCLUDING CHAIRMAN ROMAN AND MEMBERS TOSTE, STRATFORD, AND ARIAS. MEMBERS HERZOG, LYLES, WATERHOUSE WERE ABSENT.

2. Adopt Agenda

MEMBER ARIAS MOVED TO ADOPT THE AGENDA. SECONDED BY MEMBER TOSTE, THE MOTION PASSED UNANIMOUSLY.

3. Public Comments

This time is made available to receive comments from the public on matters within the Board's jurisdiction that are not on the Agenda. Attention is called to the fact that the Board is prohibited from taking any action on matters that are not on the Agenda. Members of the public are limited to three minutes to speak during Public Comments as well as for each item on the agenda. In order to accurately record the minutes, members of the public are asked to speak only from the podium. Before beginning comments, please state for the record your name and affiliation, if any.

HELD; NONE RECEIVED.

4. Consent Agenda

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to remove any item from the Consent Calendar. Items removed from the Consent Calendar may be heard immediately following approval of the Consent Calendar.

a. Review and approve minutes of January 30, 2019

b. Review and approve payment of County of Fresno invoice for Professional and Specialized Services in the amount of \$15,347.94 for December 2018 and January 2019

c. Receive Treasurer's Reports for January 2019

MEMBER TOSTE MOVED FOR APPROVAL OF THE CONSENT CALENDAR. SECONDED BY MEMBER ARIAS. THE MOTION PASSED UNANIMOUSLY.

5. Receive Fresno Chaffee Zoo Director's report

RECEIVED. DEPUTY DIRECTOR AMOS MORRIS REPORTED. 50 PERCENT INCREASE IN RAIN DAYS IN JANUARY AND FEBRUARY COMPARED TO THIS TIME LAST YEAR. THIS AFFECTED BUDGETED ATTENDANCE BY 31 PERCENT. THEY ARE BEHIND BECAUSE OF RAIN DAYS. A YOUNG AFRICAN ELEPHANT PASSED AWAY. STILL WAITING FOR PATHOLOGY. BABY MALE WHITE RHINO BORN. ASKING GUESTS TO PROVIDE A NAME. TWO CATS BORN. NEW WARTHOG EXHIBIT OCCUPANCY PERMITS TODAY. HOPE TO BE OPEN TO PUBLIC IN MARCH. BIRD SHOW WITH NEW STAFF A COUPLE WEEKS AGO.

MEMBER TOSTE REQUESTED THAT DIRECTOR SCOTT BARTON ATTEND MEETINGS.

6. Approve Fresno's Chaffee Zoo Corporation fiscal year 2019 Measure Z Operating funds totaling \$5,059,730 for the reimbursement of Animal and Veterinary Salary and Benefits, Animal Food and Services, Exhibit Maintenance and Renovations, Water Quality Supplies, Utilities, and Bank Fees to wire reimbursement funds to the Zoo.

CHIEF FINANCIAL OFFICER TREATCH REPORTED ON THE FISCAL YEAR 2019 MEASURE Z OPERATING FUNDS REIMBURSEMENT REQUEST.

MEMBER ARIAS MOVED FOR APPROVAL OF THE REQUEST. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY.

7. Review and accept the Treasurer's revenue projection comparison between the Authority's Measure Z revenue projections and the Zoo Corp's Measure Z revenue projections.

TREASURER REYNOSO REPORTED ON THE JANUARY 2019 MEETING REGARDING THIS COMPARISON. TREASURER'S REVENUE PROJECTS WERE CONSERVATIVE AND BELIEVE ZOO CORP'S PROJECTIONS ARE MORE ACCURATE. MEMBER TOSTE AGREED THAT IT IS BEST TO PROJECT CONSERVATIVELY AND USE ACTUAL FIGURES WHEN AVAILABLE. TREASURER AGREED TO INCORPORATE A SIX-MONTH RE-FORECAST IN THE MIDDLE OF THE BUDGET NEXT YEAR.

MEMBER ARIAS REQUESTED INFORMATION REGARDING FUNDS ON RESERVE AND ASKED HOW MUCH HAS NOT BEEN DISTRIBUTED. REPORT SHOWS \$33 MILLION OBLIGATED FOR CAPITAL PROJECTS AND \$7 MILLION FOR OPERATING COSTS. ARIAS ASKED IF THERE IS A RESERVE POLICY AND AT WHAT POINT IS \$7 MILLION, \$10 MILLION, \$12 MILLION TOO MUCH TO RETAIN? THAT DISCUSSION HAS NOT OCCURRED. MEMBER ARIAS RECOMMENDED TO HAVE THE DISCUSSION.

7a. Addendum to discuss hiring Catherine Crosby on a short-term basis after the date of her retirement, as needed, for training and assistance during the transition of the new Board Coordinator.
DISCUSSED.

MEMBER ARIAS MOVED TO DIRECT STAFF TO EXPLORE BRINGING MS. CROSBY BACK AS A PART-TIME RETIREE AND BRING BACK TO THIS BOARD AND THE BOARD OF SUPERVISORS FOR CONSIDERATION. SECONDED BY MEMBER TOSTE. THE MOTION PASSED UNANIMOUSLY.

8. Receive staff reports

RECEIVED; RON ALEXANDER REPORTED ON THE SSL CERTIFICATE THAT IT USES TO SECURE THE ZOO AUTHORITY WEBSITE. THERE IS A COST ASSOCIATED WITH THE CERTIFICATE OF APPROXIMATELY \$400, WHICH THE IT DEPARTEMENT IS WAIVING FOR TWO YEARS.

TREASURER REYNOSO REPORTED THAT HE IS TRANSITIONING HIS TITLE TO FONG LEE. MEGAN MARKS REPORTED FURTHER ON THE TRANSITION.

9. Board Meetings

a. Approve next meeting date(s)

March 27, 2019

April 24, 2019

May 29, 2019

AFTER DISCUSSION, IT WAS DECIDED TO HOLD THE NEXT MEETING ON APRIL 24, 2019.

10. Chair's comments

CHAIRMAN ROMAN HAD TWO COMMENTS. 1) ON MARCH 26TH, SHE WILL BE PRESENTING THEIR ANNUAL REPORT TO THE COUNTY BOARD OF SUPERVISORS. 2) ON MARCH 28TH, COG REQUESTED THAT SHE PRESENT THE SAME REPORT TO ALL OF THE MAYORS.

11. Board Member comments

MEMBER ARIAS WENT ON A TOUR OF THE ZOO. IMPRESSED WITH THE PROGRESS. WILL HAVE CONVERSATIONS AT CITY HALL TO BE BETTER PARTNERS TO EXPAND PARKING AND CREATE A MARQUEE ENTRANCE TO THE ZOO.

12. Adjourn

THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, CHAIRMAN ROMAN ADJOURNED THE MEETING AT 9:42 AM.

All supporting documentation is available for public review in the office of the Fresno County Zoo Authority, 2220 Tulare Street, Suite A, Fresno, 93721, during regular business hours.

For further information, please contact Catherine Crosby, Zoo Authority Coordinator, at 600-4305, email zooauthority@co.fresno.ca.us, or visit www.zooauthority.org. Requests for disability-related modification or accommodation needed in order to participate in the meeting must be made to the Zoo Authority Coordinator no later than 9:00 a.m. on the day prior to the meeting.